

**SAINT PAUL'S EPISCOPAL CHURCH
TROTTER EDUCATION FUND SCHOLARSHIP FOR COMMUNITY SERVICE
2019 APPLICATION**

INSTRUCTIONS FOR COMPLETION AND SUBMISSION

1. First and foremost, this is an application based on community service. Applicants should focus on recent service contributions above and beyond any requirements set by academic institutions as a regular part of scholastic endeavor. It is preferable that service contributions are currently occurring or have occurred within the past academic year.
2. Applicants should ensure applications, including required documentation, are accurate, complete, legible, and signed.
3. The student applicant is the person responsible for completing the application.
4. Review the application for completeness and be certain to answer all questions. Fill in all boxes or blocks. If the correct response is "None" or "Not Applicable (N/A)", please indicate as such.
5. Applicants are responsible for ensuring that all application materials including high school or college/university transcripts are received by the Church Office. All documents must be sent to and received by the Committee, **NO LATER THAN 2:00 p.m. on May 31, 2019.** Documents can be sent via email to: stpauls@stpaulschatt.org or by mail to: Trotter Scholarship Committee, St. Paul's Episcopal Church, 305 West Seventh Street, Chattanooga, Tennessee 37402.

APPLICATION CHECKLIST

Please pay special attention to the items listed below, ensure they are included, and forward as a complete package in one (1) envelope:

- ✓ **Completed and signed application.**
- ✓ **High school students:**
 - Official (sealed) high school transcript which includes the 7th semester and ACT and/or SAT scores
 - Signed and sealed recommendation letter from high school principal/headmaster or guidance counselor/college access advisor
 - Two (2) letters of recommendation from community leaders
 - Any other documentation that may provide a more comprehensive account of your accomplishments
- ✓ **Undergraduate/graduate students:**
 - Official (sealed) college transcripts, including the most previous semester of attendance
 - two letters of recommendation from community leaders
 - Any other documentation that may provide a more comprehensive account of your accomplishments

A. Personal Information

Last Name	First Name	Preferred
Street Address		
City	State	Zip
Cell Phone Number	Alternative Phone Number	
Email Address		

B. Educational Information

Current Educational Level:	High School	Undergraduate	Graduate
Name/Address of High School(s)	Dates Attended		
Name/Address of College/University Currently Attending			Dates Attended
Name/Address of College/University to Which Applied			Application Status (Accepted, Pending, Etc.)

C. Community Service Experience

On a separate sheet, please detail your *current* community service involvement. Please be sure to discuss what influenced your involvement and how it has impacted you.

D. Signature

By signing below, you indicate that you, the student applicant, have provided accurate and complete information to the very best of your ability.

Signature	Date
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Committee Use Only

Current Educational Institution

Date Received

Date Verified for Accuracy

Verified by

Selection Committee Action:

PLEASE RETURN YOUR APPLICATION AS SOON AS POSSIBLE.

The completed application package must be received by:

**St. Paul's Episcopal Church
Trotter Scholarship Committee
305 West 7th St.
Chattanooga, TN 37402-1717
stpauls@stpaulschatt.org**

NO LATER THAN 2:00 p.m. on May 31, 2019.